To Create a FrontDoor Login account:

- 1. Select 'FrontDoor Login'
- 2. Select 'Get Started'

FrontDoor Login		FrontDoor Login [†]
Use your CyberGrants FrontDoor		E-mail Address
		Password
Standard Login	0	Log In
Use the traditional Norfolk		<u>Forgot your password?</u>
		FrontDoor is FREE and easy to set up!
		Get Started Learn More

- 3. Select 'Continue' to be redirected to the CyberGrants FrontDoor registration page
- Select U.S. Internal Revenue Service (IRS), unless your organization is a K-12 school or district included in the National Center for Education Statistic's assessments



- 5. Enter your organization's Tax ID in the 'Charity Name or Number' field and select Search
- 6. If no result is found, select 'Would you like to add your organization?'

Charity Name or Number	State			
12345678	All	•	Search	Cancel

No Result Found Would you like to add your organization?

(

7. Enter your organization's Tax ID in the 'TAX ID/EIN' field and select 'Create New Organization'

Before creating a new organization, please type in the Tax ID/EIN that you would like to use.

TAX ID/EIN	
	Create New Organization

8. Enter all required registration information and upload required tax documentation (i.e., Federal IRS tax determination letter, and a canceled check or bank letterhead including the organization's name, tax id, and account info)

Registration Information

Please provide all of the information below to claim this organization record in our system. We will use this information to ensure that you're the correct person to administer its profile. If you require access to this organization but should not be primarily responsible for administering it, please ask that person to complete this form first. Once approved, they will be able to add you on as an additional user.

Organization Information

Tell us how you would prefer your organization to be listed in our system. If your organization's name and/or address is different from what is listed, please also provide a brief explanation as to why in the note field below.

Tax	Source

IRS Business Master File	
Tax Status *	
Please Select 🗸 🗸 🗸	
Make sure you pick the correct IRS subsection. While your charitable of determine its eligibility. Unsure of your organization's tax status? Try s	, organization may be a 501(c)(3), we need to know the specific IRC section <i>underneath</i> 501(c)(3) to searching for "Tax Status" in our Help section.
Tax ID	
12345678	
Organization Legal Name *	
]

Organization Alternate/AKA Name	
Help users find your organization by providing its alternate name or	acrony
Organization Address *	ך
	1

- 9. Select 'Submit'
- 10. Please note, there is an average turn-around time of five business days when using a Front Door login. Issues logging in or creating an account are handled by the CyberGrant's support team by selecting "Need Support?" at the bottom of the login page.